

**HACKETTSTOWN MEDICAL CENTER
PHYSICAL/OCCUPATIONAL THERAPY PROCEDURE MANUAL
STATISTICS**

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Effective Date: July, 1984
Cross Referenced:
Reviewed Date: 09/12, 03/16
Revised Date:

Policy No: 5200-3.002/5300-3.002
Origin: Physical/Occupational Therapy
Authority: Therapy Services Manager
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POLICY

Statistics are calculated daily and totaled at the end of the month. By the end of the first business day of the next month, statistics are forwarded to the Finance Department.

PROCEDURE

Statistics Include:

- Total outpatient visits
- Total inpatient visits
- Total treatment procedures for outpatients
- Total treatment procedures for inpatients

On a daily basis, clerical staff will compare charges posted to department schedule to be sure all charges have been posted by therapists.